



## Quick Reference for eAccounts

### Logging onto eAccounts

This document has been created to assist with online deposit and mobile deposit functions for your UMA Card.

1. Use the following link to sign into eAccounts:  
<https://eAcct-mainecard-sp.blackboard.com/UMA>

2. Click on the Sign In button

The image shows the UMA Sign In screen. At the top is the UMA logo. Below it is a 'Sign In' section with the text 'Click "Sign In" to use your maine.edu account.' At the bottom right of this section is a 'Sign In' button, which is circled in red. Below the 'Sign In' section is a 'Make a guest deposit' button.

2. If you are already logged into another UMS application, you will be automatically signed into eAccounts. Otherwise, when prompted use the following for your login credentials:

- Username: UMS ID (Mainstreet, Gmail, etc.)
- Password: UMS Password

The image shows the login screen for Maine's Public Universities. At the top is the logo for 'Maine's Public Universities' and 'UNIVERSITY OF MAINE SYSTEM'. Below the logo is a login form with two input fields: 'user.name' and 'password'. The 'user.name' field has a dropdown arrow and '@maine.edu' next to it. Below the input fields is a blue 'Login' button. Below the button is a link: 'Questions? - Manage your account.' At the bottom is a 'Caution' message: 'For security reasons, please log out and exit your web browser when you are done accessing services that require authentication.'

3. Click Login and you will be directed to your eAccounts home page! On the home page, you will see your Moose Bucks balance and Meal Plan Balance at a glance. Please note that if you are on a continuous meal plan, it will say Unlimited.

The image shows the UMA eAccounts home page. At the top is a navigation bar with 'Accounts', 'Card Services', and 'Profile'. Below the navigation bar is a 'Welcome to the Blackboard Transact eAccounts Portal' message. On the left, there are two account summaries: 'UMA Moose Bucks' with a balance of '0.00 USD' and a '+Add Money' link, and 'UMA Vol - 10 Block' with a status of 'Inactive'. On the right, there is a 'Welcome to the Blackboard Transact eAccounts Portal' message.

### Making a Moose Bucks Deposit

1. Follow steps 1 & 2 from the previous section.
2. From the eAccounts home page, click +Add Money link.

The image shows the UMA eAccounts home page, similar to the previous one, but with the '+Add Money' link under the 'UMA Moose Bucks' account summary highlighted with a red circle.



## Quick Reference for eAccounts

3. You will be directed to the next screen. Select UMA Moose Bucks from the drop-down menu under Account.
4. Next, select Specific Amount under Deposit Type.
5. Enter your deposit amount (there is a \$5.00 minimum) into the white box under Deposit Amount.
6. Credit Card payment will be pre-selected under Payment Method.
7. Click next.

8. You'll be prompted to enter your credit card information. After all your information has been entered, click on Submit.

9. It is important that you finalize your deposit by clicking on Make Deposit. Failure to do so will result in a non-processed transaction.



## Quick Reference for eAccounts

10. It is important to note that a saved payment method must be registered in order to make a deposit using the iOS or Android eAccounts App. This can be done after your first initial deposit. See screenshot below.

**Receipt for Account Deposit**  
The account deposit was successful.  
Print this page for your records.

|                            |                                      |
|----------------------------|--------------------------------------|
| <b>Deposit Information</b> |                                      |
| Deposit Account            | UMA Moose Bucks                      |
| Deposit Type               | Deposit Amount                       |
| Deposit Amount             | 5.00 USD                             |
| Amount Charged             | 5.00 USD                             |
| Payment Transaction ID     | 0D1C8F2C-2EAF-4320-A9BF-BFC86FA5B1C1 |

|                            |               |
|----------------------------|---------------|
| <b>Payment Information</b> |               |
| Card Type                  | Visa          |
| Credit Card Number         | 448559.....03 |

**Save Payment Method**  
☒ Save this payment method for future use  
Payment Method Alias  
Personal Card 1  
☐ Set as default  
**10**  
Save

**Email Receipt**

Email Address #1  
Email Address #2  
Email Address #3

Home

Send Receipt

2:02 34°

Sign In

Blackboard  
transact

Continue to Sign In

4. Click Continue to Sign in and you will be prompted to enter your UMS credentials. After your first login, you will be prompted for biometric sign-in (Facial Recognition, Fingerprint Scanning, etc.)

## Logging into the eAccounts Mobile App

1. First, download the eAccounts app using Google Play (for Android) - *iOS (for Apple) coming soon:*

Google Play:

[https://play.google.com/store/apps/details?id=com.blackboard.transact.android.v2&hl=en\\_US](https://play.google.com/store/apps/details?id=com.blackboard.transact.android.v2&hl=en_US)

OR

Access your eAccounts through the mycampus portal under the launchpad section.

2. When initiating the mobile app for the first time, select University of Maine System when prompted.
3. Then select UMA from the list of campuses.



## Quick Reference for eAccounts

The login screen for the University of Maine System. It features the university's logo and name at the top. Below is a login form with two input fields: 'user.name' and 'password'. The 'user.name' field has a dropdown arrow and is followed by '@maine.edu'. A blue 'Login' button is positioned below the password field. At the bottom, there is a link for 'Questions? - Manage your account.' and a cautionary note about logging out for security reasons.

Maine's  
Public  
Universities  
UNIVERSITY OF MAINE SYSTEM

user.name @maine.edu

password

Login

Questions? - [Manage your account.](#)

**Caution:** For security reasons, please log out and exit your web browser when you are done accessing services that require authentication.

5. You will be taken to the home page of the app where your Moose Bucks and Meal Plan Balance will show at a glance.
6. You are able to make a Moose Bucks deposit in the eAccounts app. **You must have a saved payment method through the web portal as mentioned in the previous steps.** Listed below are sample screenshots from the iOS eAccounts app.

The eAccounts app interface. The top section shows the Blackboard Transact logo. Below it, the 'ACCOUNTS' section displays 'UMA Moose Bucks' with a balance of 'USD\$ 30.00' and an 'Add Money' button circled in red. The 'BOARD PLANS' section shows 'UMA Vol - 10 Block' with a balance of 'Unlimited This Week'. The 'REVIEW AND SUBMIT' section shows a large '\$ 5.00 USD' amount. Below this, the 'UMA MOOSE BUCKS' section shows a balance of 'USD\$ 30.00'. The 'PERSONAL CARD 2' section shows a 'VISA' card with a 'Change' button. The bottom section shows a 'Fee: USD\$ 0.00' and a 'Total: USD\$ 5.00'. A 'Submit Deposit' button is circled in red at the bottom.

Blackboard  
transact

ACCOUNTS

UMA Moose Bucks USD\$ 30.00  
Individual

Add Money

BOARD PLANS

UMA Vol - 10 Block Unlimited  
This Week

REVIEW AND SUBMIT

\$ 5.00  
USD

UMA MOOSE BUCKS  
USD\$ 30.00

PERSONAL CARD 2

VISA Change

Fee: USD\$ 0.00

Total: USD\$ 5.00

Submit Deposit